

ALL PRINCIPALS: 2008-2009 Open House Toolkit

Category: Required Action

Audience: All Principals/APs, All Administrative Offices

Post Date: Aug 21, 2008

Due Date: Sep 09, 2008

Meeting Date: n/a

Master Calendar: n/a

Attachment(s): n/a

To provide the Open House Toolkit link to school administrators

The School Operations Toolkit has been created to provide schools with the relevant information necessary to prepare for upcoming Open House events. The following information will be posted *Tuesday, August 26, 2008* on the School Operations webpage at: <http://schooloperations.dadeschools.net/>

- Sample Open House Schedule / Resource Fair Topics
- Open House Fliers (in three languages)
- Parent Surveys (in three languages) **for school use only**
- Sample Connect-ED script
- SES/NCLB link
- Office of Parent Involvement link
- Parent Academy link
- Parent Portal link
- Parent Open House Bookmark Template
- PTA/PTSA link
- College Assistance Program (CAP) link
- School Volunteer link

Any change of Open House dates must have **written approval** from the Regional Centers.

- Pre-K/Elementary and K-8 Center - September 9, 10 and 11, 2008
- Middle School - September 16 and 17, 2008
- Senior High School - September 22 and 23, 2008
- Adult/Vocational - September 16 and 17, 2008
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Information regarding Dr. Crew's Open House message will be sent by the Office of Public Relations in the near future.

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Department: School Operations